

Lansing Christian School

LCS Board of Directors Meeting Minutes

July 9, 2007

Present:

Board Members:

Staff:

Troy Sprague

Jim Koan, Administrator and Temporary Acting Chair

Gary Seelye

Chris Royce

Joy Witte

Sal Durso

Neil Mac Vicar, Secretary Nominee and Elected

Ken Granger, Chair Nominee and Elected

Ron Hansen

Call to Order:

Jim Koan convened the meeting at 7:05 pm.

Devotions and Prayer:

Troy offered devotions and prayer which focused on "Leadership and Accountability" in reference to God, Jesus and the Disciples.

Board Officer Election:

Jim Koan presided over the election of new officers in compliance with the LCS governing policies. By unanimous consent, Ken Granger was elected chair and Neil Mac Vicar was elected secretary for the 2007-2008 fiscal year. Ken Granger then assumed duties of chair.

Agenda:

Ken reviewed the agenda for the current meeting. The agenda was approved without any changes or additions.

Minutes:

By unanimous consent, minutes of the June meeting were approved without any changes or amendments. [Harkema/Durso]

Parent Survey:

Ken Granger distributed for review the recently completed annual Parent Survey. At the August meeting, there will be more discussion concerning the survey and possibly a presentation by Rich Spreng.

Superintendent Report:

Jim Koan submitted written reports dated June 25, 2007 and July 6, 2007. Jim Koan elaborated on the following:

Grand Charity Event:

Results of the Grand Charity Event were discussed. Over \$200K was raised [gross]. Discussion revolved around offering compliments to the leaders and many volunteers for the event. The Board supports some type of formal recognition and thanks to all of those who participated.

Scholarship Committee:

The Board engaged in discussion about the current status and activity of the LCS Scholarship Committee. The Committee is actively reviewing applications and awarding scholarships for the next school year. General discussion concerned the parameters used to award scholarship money and whether the process needs to be reviewed in light of current applications [particularly regarding families who have assets]. The Board asked the Committee to consider whether changes should be considered and report back, if necessary.

Additional discussion addressed the status of the endowment foundation and the need to activate that entity with a board, personnel, and business plan.

Building-Property Proposal:

A project with a local business is being considered and is under active discussion regarding the possible sale, lease or other use of LCS property. A report was received, but no action was recommended or taken. Further reports will be made as developments occur.

Enrollment for 2007-2008 School Year:

Jim Koan summarized the data in his July 6th report. Enrollment is lower than expected, but the forecast is encouraging.

Thrift Store Update:

For informational purposes only, Jim Koan and Troy Sprague provided a summary of the Thrift Store entity — in particular, property has been purchased by the Thrift Store entity.

Proposed “Parent Code of Conduct”:

Jim Koan presented and clarified the proposed “Parent Code of Conduct”. After much discussion with Board members concerning differing views about the concept and some concerns expressed, Jim Koan requested to withdraw the proposed concept. The withdrawal request was granted.

Financial Report:

Jim Koan excused Ron Roskamp from the Board meeting due to a vacation. An abbreviated financial report was presented by Jim Koan.

Handbook Review:

The Board decided to review all handbooks and guidebooks used at LCS. Board members were assigned to review specific books and report back at the next meeting. Jim Koan indicated that the information will be distributed electronically. Assignments:

Student: Mac Vicar and Witte
Staff: Hanson and Sprague
Athletic: Durso and Granger
Administrative: Royce and Harkema

Teacher Evaluation and Improvement:

Jim Koan indicated that the teacher evaluation tool presented at the June meeting was still under review and changes were being made. The evaluation tools will be presented in a final draft form at the August meeting by Jim Koan.

Continuing Business:**Staff-Board Meetings:**

Harkema and Mac Vicar continue to work on this and requested on pass presenting an updated report. The pass was granted and matter tabled.

Fidelis Feasibility Study:

The final draft of the letter to the Association was approved along with the process for releasing the report [check out and return]. Jim Koan will make minor changes to the letter and have the letter sent out within one week.

20/20 Vision Report:

Jim Koan presented information to the Board on the current status of the 20/20 Vision. A general discussion occurred in order to inform new Board members about the current process. Subsequent discussion focused on predicting the long-term needs of the school and forecasting the future of LCS. Further discussion and action on this topic was pre-empted and tabled after a decision to move to an Executive Session. [Mac Vicar/Harkema]

Executive Session:

The Board moved into an executive session at approximately 10:05 pm to discuss personnel issues.

Adjournment:

By unanimous consent, the Board meeting was adjourned at approximately 12: 55 am on July 10, 2007.

Prepared and respectfully submitted by:



Neil A. Mac Vicar
Secretary