

Lansing Christian School

LCS Board of Directors Meeting Minutes

January 14, 2008

Present:

Board Members:

Chris Royce
Gary Seelye
Joy Witte
Doug Harkema
Neil Mac Vicar, Secretary
Ken Granger, Chair
Ron Hansen

Staff:

Barry Koops
Carol Feuss
Mary Dunsmore

Guests [List Available Upon Request]

Association Members

Absent / Excused: Sal Durso
Troy Sprague

Call to Order:

Ken Granger convened the meeting at 7:03 pm.

Devotions and Prayer:

Ron Hansen offered devotions and prayer. Ron's devotion focused on Galatians 5 — focusing on an awareness of the Fruits of the Spirit. Ron referred to author Max Lucado for insight and discussion.

Agenda Approval:

Ken Granger presented the agenda for the current meeting. The agenda was approved without any changes, objections or additions.

Athletic Director's Report:

Donn Start, LCS Athletic Director, provided an update on several issues impacting the LCS Athletic Department:

- Review of the athletes' performance principles which govern student athlete conduct and expectations.
- Southern Michigan Athletic Conference — LCS is currently a member of the SMAA. The SMAA plans to consolidate into one conference [eliminate north/south divisions]. At this point, LCS will continue with SMAA membership. LCS has explored, and will continue to explore, other opportunities for athletic conference membership.
- Dual sports participation is now offered in several sports as a result of some boy/girl sport season changes.
- LCS will continue to review all of its athletic offerings.

Minutes:

By unanimous consent, minutes of the December 10, 2007 Board Meeting were approved with no changes or amendments. [Witte/Royce]

Superintendent Report:

Dr. Koops presented a detailed written report in advance of the meeting. His report was supplemented by reports from the principals and athletic director.

Other issues:

- A] Dr. Koops introduced the new LCS Development Director, Carol Feuss.
- B] Dr. Koops introduced the new LCS Business Manager, Mary Dunsmore.
- B] Dr. Koops reopened a brief discussion of the athletic conference issue, mainly focusing on the importance of an athletic conference for a school [ie: visibility, travel and impact on academics
- C] Dr. Koops reported that the inaugural Board meeting for the Pilgrim Foundation was recently held. The Pilgrim Foundation Board plans to meet each month.

Financial Report:

Mary Dunsmore, LCS Business Manager, presented a brief financial report and specifically addressed the following:

- A] At this time, due to a short employment period, a written report is not being issued until it is deemed materially correct. Ms. Dunsmore is actively assessing all aspects of LCS's financial status; the assessment process was explained [along with an office map].
- B] Gifts and contributions were very favorable during December 2007.
- C] Accounts payable has been reviewed and LCS is paying all outstanding invoices.
- D] Ms. Dunsmore will thoroughly review the process of utilizing "activity funds" as part of the LCS financial picture.
- E] Upcoming objectives of importance: development of the 2008-2009 budget, reenrollment schedule, and consideration of the audit process.

Board Committee Reports:**Executive Limitations:**

The Committee did not have a report. This matter was tabled for the next meeting.

LCS Vision Process:

Ken Granger and Dr. Koops encouraged the Board to complete the vision process that was commenced last fall — The Four Cornerstones. The Board needs to "complete it, own it, preach it, rely on it and build on it". The completion process begins with identification of "measurements" for each Cornerstone. A completion date is set for February 2008.

Budget Committee:

The Committee will continue its work and provide assistance to Mary Dunsmore with budget development for FY 2008-2009.

School Safety Committee:

The Committee will continue its work and site reviews [Ron Hansen, Mike Hamel, Marv Helmker, and Jen Wagoner and Bob Chapman]. The Committee will present a report in February or March 2008.

LCS Organization Chart:

As a result of transition within several key administrative positions at LCS, Dr. Koops provided notice to the Board that Administration will review and consider opportunities for reorganization at administrative levels.

Executive Session:

The Board moved into an executive session at approximately 8:20 pm to discuss administrative and personnel issues, and specific Board matters.

Adjournment:

By unanimous consent, the Board meeting was adjourned at approximately 10:07 pm on January 14, 2008.

Prepared and respectfully submitted by:

A handwritten signature in black ink, appearing to read "Neil A. Mac Vicar". The signature is written in a cursive, flowing style.

Neil A. Mac Vicar
LCS Board Secretary