

Lansing Christian School
LCS Board of Directors Meeting Minutes
August 18, 2008

Present:

Board Members:

Ken Granger, Chair
Joy Witte
Doug Harkema
Neil Mac Vicar, Secretary
Ron Hansen
David Chapman
Rod
Marv Helmker

Staff:

Pam Campbell
Carol Feuss
Mary Dunsmore

Guests [List Available Upon Request]

Association Members

Absent/Excused: Sal Durso

Call to Order:

Ken Granger convened the meeting at 7:00 pm.

Devotions and Prayer:

Ron Hansen led devotions and prayer. Ron's devotion focused on Hebrews 10:19-25. Ron reminded us that among the disruption in the world, Hebrews is a call to persevere and encourage one another.

Agenda Approval:

Ken Granger presented the agenda for the current meeting. The agenda was approved without any changes, objections or additions.

Minutes:

By unanimous consent, minutes of the July 21, 2008 Board Meeting were approved with no changes or amendments. [MacVicar/Chapman]

Softball Field Proposal:

Tim Brenner submitted a proposal for developing a softball field on the LCS property. The proposal included rationale for developing the softball field, a plan for developing the field, and suggestions for financing the project. The Board, the Brenners and several attendees discussed the proposal. One important factor was the timing of the project — with regard to growing grass for a playable field next spring. Although the Board considered the proposal, the matter was tabled, so that further consideration could be had with regard to land use and financing. The Board assured the LCS community that it would issue a decision by September 2, 2008.

Note: On or about September 2, 2008, the Board reaffirmed land use for a softball field and approved the development of the project. Based on current financial constraints, the Board did not approve financing of the project; the Board did, however, encourage interested parties to seek other financial support for development of the field.

Public Comment:

Natalie Willmarth expressed a concern about the school's \$275,000 budget deficit and the decision to not allow families to re-enroll at LCS when they are delinquent in tuition payments. Mrs. Willmarth encouraged the Board and LCS to work with families, and be flexible based on the circumstances. Mrs. Willmarth also recommended that the Board reconsider its position and allow some families to return.

Hidden Treasures:

Steve Owens [legal counsel for Hidden Treasures] convened the annual corporate meeting for Hidden Treasures. A quorum being present, the annual meeting was conducted and following business conducted [formal minutes available upon request]:

- Meeting notice waiver
- Approval of the proposed annual budget
- Election of the Hidden Treasures Board of Directors

Association Membership:

Pursuant to the LCS Constitution, persons who do not have children currently enrolled at the school and are not employees have the opportunity to apply for LCS Association membership under certain requirements. Several persons and families have applied for membership.

Action [David Chapman recused]: By unanimous consent, the Board approved LCS Association membership for Jerry and Lynn Granger, David and Linda Chapman, Ron and Donna Granger, Nathan Chapman, Bob and Nancy Chapman, Curt Peterson, Judy Montgomery, Richard and Roberta Peterson, Steve Owens, Jayne Owens and Rob Sepeter.

Annual Parent Survey:

Rich Spreng of SureVista Solutions presented a report on the annual parent survey. Mr. Spreng identified various components of the report that showed perceived strengths and weakness with LCS. Pam Campbell indicated that LCS Administration has reviewed the report and is studying it in detail.

Proposed Policy Change — LCS Board Governance:

Ken Granger, upon recommendation of the Finance Committee, proposed that Sections BSL2b(2) and EL2g(8) of the LCS Board governance policies be amended to require Board approval for the hire or termination of the LCS Operations Manger. The motion was considered, but not carried or approved.

Superintendent Report:

Pam Campbell presented a detailed written report in advance of the meeting. Her report was supplemented by the following:

Other issues:

- A] An electronic newsletter will be sent to parents each week. The communication will also be posted on the web site and available in hardcopy form at the office.
- B] LCS was commended by the Michigan High School Athletic Association for no negative reports for all sporting events in the past year.
- C] Enrollment numbers for the upcoming school year are not currently available due to recent vacations. A report will be submitted to Board members vial email.

Financial Report:

Mary Dunsmore presented a written summary report and detailed financial reports. Mary addressed the following:

- A] LCS needs to reduce all of its investment accounts at individual banks to amounts less than \$100,000 in order to maintain FDIC protection.
- B] Mrs. Dunsmore and the Board engaged in an extended discussion concerning families with unpaid tuition and re-enrollment opportunities.
- C] Mrs. Dunsmore reported that the Finance Committee is reviewing and preparing recommendations for the refinancing of the LCS building mortgage that is due in October, 2008.

Development/Foundation Report:

Carol Feuss, LCS Development Director, presented a written report and specifically addressed the following:

- A] Mrs. Feuss reported that a volunteer tracking system is in place.
- B] The LCS Foundation Executive Committee is developing a strategic plan and will issue the plan soon.
- C] LCS and the Foundation are considering moving Mrs. Feuss' employment to the Foundation after an assistant is hired.

Board Committee Reports:**Handbook Review:**

The Board members were provided copies of various LCS handbooks for review. Pam Campbell indicated that the high school handbook has been updated with the assistance of Wendy Hofman and Steve Nesbit.

Adjournment:

By unanimous consent, the Board meeting was adjourned at approximately 10:30 pm on August 18, 2008.

Prepared and respectfully submitted by:



Neil A. Mac Vicar
LCS Board Secretary