

Lansing Christian School
LCS Board of Directors Meeting Minutes

October 20, 2008

Present:

Board Members:

Ken Granger, Chair
Joy Witte
Doug Harkema
Neil Mac Vicar, Secretary
Ron Hansen
David Chapman
Rodney Moore
Marv Helmker
Sal Durso

Staff:

Pam Campbell
Carol Feuss
Mary Dunsmore

Guests [List Available Upon Request]

Association Members

Call to Order:

Ken Granger convened the meeting at 7:03 pm.

Devotions and Prayer:

Neil Mac Vicar offered devotions and prayer. Neil's devotion focused on the parable of the talents, Matthew 25. Neil discussed how we as Christians and LCS Board members have been entrusted by God with certain types of "talents". Using those talents for God's true purposes will lead to more talents and other blessings.

Agenda Approval:

Ken Granger presented the agenda for the current meeting. The agenda was approved without any changes, objections or additions.

Minutes:

One correction was made to the proposed minutes — Durso attendance. By unanimous consent, minutes of the September 15, 2008 Board meeting were approved with noted change.

Public Comment:

None offered.

LCS Association Membership:

The Board unanimously approved an application for LSC membership from Rick Kraft.

Superintendent Report:

Pam Campbell presented a detailed written report in advance of the meeting — supplemented by principal reports and the AD's report. Mrs. Campbell's report also included following information:

Other issues:

- A] LCS Administration is currently confirming and tracking all teacher certifications.
- B] The LCS Advisory Committee [LCS Administration and teachers] recently met to begin reviewing issues of interest and concern.

Financial Report:

Mary Dunsmore presented a written summary report and detailed financial reports. Mrs. Dunsmore addressed the following:

- A] It will be necessary to fund raise approximately \$400,000 in order to secure a balanced budget at the end of the fiscal year. In addition to fund raising, Sal Durso recommended marketing LCS to the greater Lansing area and increasing enrollment.
- B] Mrs. Dunsmore reviewed financial reports, focusing on the balance sheet and tuition report.

Development/Foundation Report:

Carol Feuss, LCS Development Director, presented a written report addressing recent activity of the Development Office and the LCS Foundation. Mrs. Feuss addressed the following:

- A] There may be a donor willing to donate a nearly \$1 million lead/challenge gift in order to relieve LCS's mortgage obligation. Details are under discussion and consideration. The gift will include a challenge for the LCS community to independently raise approximately \$809,000.
- B] The LCS Board was requested to amend the LCS Foundation's bylaws. The proposed amendments included: allowing for electronic notice, increase the Foundation Board seats to 30; and clarify the duties of the LCS Foundation president.

A motion to amend the proposed bylaw changes was made and supported [Mac Vicar/Harkema]. The motion carried with a voice vote.

- C] The Board encouraged the LCS Foundation and Hidden Treasures to offer similar fringe benefits [life insurance, health insurance, pension plan and tuition discount] to employees working at the LCS Foundation and Hidden Treasures. The matter will be presented to Hidden Treasures by Marv Helmker; Sal Durso and Ken Granger will consider the matter on behalf of the LCS Foundation.

Board Committee Reports:**Handbook Review:**

The Board members continue to review various LCS handbooks. Mac Vicar and Harkema continue their review of the LCS staff personnel handbook.

With regard to the secondary school tardiness policy, Marv Helmker asked for clarification and explanation. Mr. Helmker also suggested making calls to parents when continued tardiness occurs.

Hidden Treasures:

Marv Helmker indicated that Hidden Treasures seeks to add a new Hidden Treasures Board Member — Diana Voutsaras. A motion was made and supported [Durso/Harkema]. The motion carried and Mrs. Voutsaras will join the Hidden Treasures board of directors.

Adjournment:

By unanimous consent, the general Board meeting was adjourned at approximately 9:25 pm on October 20, 2008.

Executive Session:

The Board moved into an executive session at approximately 9:28 pm to discuss administrative and personnel issues, and other Board matters. The Board concluded its business and adjourned at 10:45 pm.

Prepared and respectfully submitted by:



Neil A. Mac Vicar
LCS Board Secretary