

LANSING CHRISTIAN SCHOOL

Board Meeting
January 11, 2010

MINUTES

Board Members Present:

Marv Helmker, President
Ken Granger
Joy Witte
Rod Moore
David Chapman
Vickie Parmer
Michael VandeHaar
Shari Nussdorfer, Secretary

Administrators:

Pam Campbell, Superintendent
Mary Dunsmore
Carol Feuss

1. Call to Order: 7:00 p.m.

Marv Helmker

2. Devotions and Prayer

Ken Granger

3. 12/14/2009 Board Meeting Minutes

MOTION: To approve the 12/14/2009 Board Minutes as presented.

Motion: PASSED

4. Public Comment--

Marv Helmker took the opportunity to share the observation that we do not have a Christian flag displayed at LCS. Noting that our Christian identity and values are what set us apart as a school, it seems ironic that we do not publicly display any symbol of our faith. Marv suggested that we make a point of displaying several Christian flags inside and outside our school.

5. Administrative Reports

Superintendent Report

Pam Campbell

In addition to reviewing her regular reports throughout the month, Pam highlighted the following:

- An introductory flier has been prepared to welcome GM families who have begun to move into the Lansing area from Springhill TN.
- Carol Bunn has been helping us to better meet the needs of our 19 exchange students.
- Pam has been working on clarification of the organizational structure of LCS. She presented a draft of an organizational chart which provides a graphic description of the relationships between the Board, Superintendent and staff of the school. Recommendation was made for Pam to also include connections with Hidden Treasures and the LCS Foundation.
- Pam reports that she intends to have the LCS Parent Survey prepared to go out earlier this year; target release for the end of January.

- Pam shared with the Board an update from LCS alumnus Tyler Esch and his mission experiences in Thailand.
- In February there will be a meeting for new LCS families to give feedback about their experiences with us thus far.

Final report on Staff compensation and salaries (EL2g2): Pam and Mary presented the information that the Board had requested in December regarding a summary report of Administrative positions including salaries and benefits. Comparison figures for the equivalent positions over the past few years were reviewed. Pie charts were prepared to offer a visual picture of how school expenses are distributed including the percentage of expense devoted to teaching staff salaries and administrative staff salaries. Mary was asked to provide a summary of the current year's expense pie chart for the Association to see at the next Association meeting.

Development Report

Carol Feuss

- Carol reports that giving is up
- The Foundation received an unexpected year end gift of \$110,000
- The LCS Alumni magazine went out to all of our LCS Families
- Overall, the Foundation is doing very well at maintaining a steady flow of gifts and donations compared to other organizations during this stressful economic time.
- The **Black and Gold Celebration will be Thursday, March 18th** here at the school. This year's fundraiser event will focus on highlighting LCS student accomplishments and talents.

Financial Report

Mary Dunsmore

- Mary provided her monthly financial report with explanation of the numbers and answers to all specific questions.
- Short term debt amounts are declining; Long term debt has been paid
- Expenses are tracking lower than budget
- Enrollment in the Daycare program is increasing
- Accounts Receivable: Mary expresses confidence about payment of the relatively small number of accounts that are currently 30 – 60 days behind. Only one account is greater than 60 days behind.
- Mary continues to work on budgeting projections for the 2010-11 year.
- There is a great emphasis on optimizing our enrollment to enhance the cost effectiveness of our programs and make the most efficient use of all tuition dollars.

- Mary reviewed the current application / interview process for students and their families. Some discussion revolved around the importance of emphasizing the Statement of Faith and other faith based requirements that we have established at LCS. The Board does not want these requirements to be minimized in our efforts to build enrollment numbers. Additionally, there was general agreement that the Faith based elements of our program should be reinforced at every step of the application and interview process including prayer with and for families at meeting times.

6. Adjournment of public session of the meeting: 9:10 pm

7. Executive Session for the review / direct inspection of personnel related issues, salaries, expenses: 9:20 pm – 11:10 pm

8. Board conduct and self monitoring review Ken Granger

Minutes respectfully submitted,

Shari A Nussdorfer, Board Secretary