

LANSING CHRISTIAN SCHOOL

Board Meeting
February 15, 2010

MINUTES

Board Members Present:

Marv Helmker, President
Ken Granger
Joy Witte
Rod Moore
David Chapman
Vickie Parmer
Michael VandeHaar
Shari Nussdorfer, Secretary

Administrators:

Pam Campbell, Superintendent
Mary Dunsmore
Carol Feuss
Wendy Hofman

1. **Call to Order: 7:00 p.m.**

Marv Helmker

2. **Devotions and Prayer**

Mike VandeHaar

3. **1/11/10 Board Meeting Minutes**

MOTION: To approve the 1/11/2010 Board Minutes as presented.

Motion: PASSED

4. **Public Comment--** Marv took this opportunity to inform all present that Ron Hansen will be resigning from his position on the LCS Board. Ron and his family have moved out of the area and it will be impossible to continue to serve the LCS community as a Board member. It will be the task of the remaining Board members to appoint someone to fill Ron's position for the duration of his term which ends June 2010.

5. **Service Week**

Wendy Hofman

Secondary Principal, Wendy Hofman, provided an explanation for the changes made to the concept of "service week" and described the plans for this year's service week. Instead of a full 5 days of projects and assignment for students to accomplish in one designated week, service week will be only 3 days. The changes were made to accomplish the following goals:

- The week was shortened to reduce the number of non-instruction days in the school calendar
- The current and future trend in the Secondary program is to incorporate the spiritual discipline of service in a variety of ways throughout the school year. Service projects will be incorporated into teaching plans and across disciplines so that students can intentionally connect their service with specific learning opportunities. Also, service options and ideas will be offered in such a variety of ways to encourage students to take the initiative to volunteer in areas that are of particular interest to them.
- This new model will enhance the connection of opportunities to serve with the gifts and passions of teachers / adult leaders and students.

- Middle school student programs will be building on the Faith in Action concept—helping students learn how to serve their peers and school community.

5. Administrative Reports

Superintendent Report

Pam Campbell

- Report on 2009-2010 Curriculum committees—Science and Social Studies are the 2 areas of focus and revision this year.
- New Family forum is scheduled for tomorrow—new families will have the opportunity to share their experiences at LCS so far. Sara Rhem is an LCS parent with a particular passion for helping new families to become connected at the school. Sara is acting as our New Parent Liaison.
- Report on Professional Development day—several staff are taking lead roles in helping to coordinate and activate our teachers in pursuit of the NCA accreditation process. Roberta Peterson (LCS grandparent) is volunteering her time and expertise to help staff understand the NCA requirements.
- Update on the LCS Parent Survey—Rich Spreng advised against using a short form of the survey. The small sample size would skew the results and nullify the value of the survey data. All agreed that the survey needs to go out ASAP and before the packets for registration go out to families.

Development Report

Carol Feuss

- Report on giving – despite the current condition of our local economy, we have had a positive giving trend overall.
- March 18 2010 is the date for our annual LCS event to raise funds for student scholarships. Auction items and table sponsors are needed.

Financial Report

Mary Dunsmore

- Modular classroom permits expire August 2011. It is likely that the township will consider an extension for another 5 years.
- Registration forms and 2010 – 2011 scholarship application forms will be ready to go by February 18.
- New phone system is being installed at this time
- Current financial status is stable. We are not needing to draw on our line of credit.
- **Presentation of the proposed 2010 – 2011 Budget.** Mary provided the Board with a complete report on the proposed budget. It is based on a reasonably conservative level of enrollment, 530 FTE. Tuition levels will increase by 2% at the Elementary level, but remain the same at the MS and HS levels. Preschool fees will be increased to be more consistent with comparable programs in the area.

Mary clearly answered all questions asked by Board members. Specific contingency plans in the event that enrollment is less than the 530 FTE anticipated were discussed in detail. The Board took time to discuss the relative merits and limitations of the actual proposed budget. Although there are some concerns about the

specifics of the contingency plans presented, the Board feels confident about making a motion to recommend the actual 530 FTE based budget to the LCS Association for their review and approval at the May, 2010 Association Meeting.

MOTION: To recommend the proposed 2010-2011 LCS budget based on 530 FTE to the LCS Association at our May LCS Association Meeting.

Motion: PASSED

6. New Business

- a. Board Candidates Nomination Letter—The Board is accepting nominations for candidates to run for election to serve for a 3 year term.

MOTION: To send out this year's Board letter calling for nominations of candidates to run for the 3 available Board seats 2010-2013 term. Deadline for submitting nominations will be March 15, 3 pm.

Motion: PASSED

- b. An informational meeting for potential new Board members will be included in the next Board meeting, March 15, at 7 p.m.
- c. The Board discussed the issue of filling Ron Hansen's position for the remainder of his term March – June 2010. Ron had recommended consideration of Troy Jamieson.

MOTION: To approve of appointing Troy Jamieson (assuming Troy's acceptance) to serve on the Board for the remainder of Ron Hansen's term March – June 2010.

Motion: PASSED

7. Adjournment of the public session of this Board meeting: 9:00 pm

8. Executive Session for the review of personnel issues, Board nominations considerations and details of potential budgetary contingency plans.

9. Board self monitoring review

Mike VandeHaar

10. Prayer and adjournment

Respectfully Submitted,

Shari Nussdorfer, Secretary