

LANSING CHRISTIAN SCHOOL

Board Meeting

May 17, 2010

MINUTES

Board Members Present:

Marv Helmker, President
Ken Granger
Joy Witte
Rod Moore
Troy Jamieson
Shari Nussdorfer, Secretary

Administrators:

Pam Campbell, Superintendent
Mary Dunsmore
Carol Feuss

1. Call to Order: 7:10 p.m.

Marv Helmker

2. Devotions and Prayer

Shari Nussdorfer

3. 4/19/10 Board Meeting Minutes

MOTION: To approve the 4/19/2010 Board Minutes as presented.

Motion: PASSED

4. Public Comment

There were no public comments.

5. Administrative Reports

Superintendent Report

Pam Campbell

- Pam reviewed her most recent Board update with some highlighted items.
- The Jr/Sr Banquet was a great event. Coye Boyer challenged the students and his comments/presentation was well received.
- The Administrative and Foundation staff are working to raise scholarship funds for the 2010-11 school year.
- Our NCA committee will be working through the summer months to continue looking at Measuring the Mission standards and to evaluation how we integrate faith throughout our curriculum.
- The Middle School has had some wonderful exposure with the musical "Annie" and the Science Fair.
- AP exams are in progress for high school students.
- The Pilgrim Summer program is accepting registrations with good response.
- The author of "The Pout-Pout Fish" was able to see our HS drama students present her story to the elementary students. It was an impressive production.
- We have opened a new section for 4 year old preschool for next year due to high demand.
- The Bravo and Cultivation of Excellence Scholarship applications have been released.

LCS Foundation Report

Carol Feuss

- Carol reports that all of the 2009-2010 scholarships have been covered by fundraising efforts.
- There will be a fundraising breakfast later in May to raise funds for the 2010-11 school year scholarships
- The Foundation will have its first rotation of officers and Board Members this May.
- The Foundation has had significant contributions from 73 new donors this year, totaling over \$79,000.

Financial Report

Mary Dunsmore

Mary reviewed her May financial report and details with the Board including some of these highlights:

- Current enrollment stands at 600 students (534 FTE)
- 2010-11 enrollment is up to 510 students (470 FTE)
- The Main office has been very busy talking with, giving tours and processing new families interested in LCS for next year.
- Financially LCS is in pretty good shape for this time of year—we are ahead of budget.
- The Daycare program has been very successful and is turning a significant profit for LCS.
- Food service has been managed very carefully and is also operating with a profit.
- Contracts have gone out to teachers and the new personnel manual was included. The personnel manual becomes effective July 1, 2010.
- Accounts receivables for the 2009-10 school year are on track. There are a small number of families who have been struggling to stay on track with tuition; they are all actively working with LCS to make payments.

6. New Business

- a. Review of the proposed policy regarding Requests for LCS Association Membership.

Discussion about the policy included a recommendation that the application months and review of application months be changed in order to coincide more conveniently with the Board's current schedule of reviewing applications. As a result the policy has been amended to reflect the following:

- Applications for LCS Association membership will be accepted twice a year during the months of January and July.
- January applications will be reviewed during the February Board meeting.
- July applications will be reviewed during the August Board meeting.

MOTION: To accept the Request for LCS Association Membership policy with the month revisions detailed above.

Motion: **PASSED**

* A copy of the Request for LCS Association Membership policy will be attached to the May Board minutes.

b. The Board discussed the annual agreement for continued LCS participation in MHSAA.

MOTION: To approve the MHSAA membership agreement for LCS for 2010-2011.

Motion: **PASSED**

c. The Board reviewed and discussed an email received from the Tryon family regarding questions and concerns with the 2010-11 school calendar. Several issues of concern and question were discussed including the start date of school prior to the Labor day holiday and the difficulty that fluctuations in school breaks and scheduling changes cause for families who are planning out their schedules and events for the year. Specifically, over the past few years there have been changes in start of school dates and vacation/ break schedules. The Board does not have an active role in planning the school calendar. This is the responsibility of the Administrative team. However, the Board did ask for some clarification and explanation about the changes to the 2010-11 schedule.

Pam Campbell responded with an explanation about the process of setting the calendar and some of the reasons why the Administrative team felt the changes were necessary. The earlier start date was a decision that was not lightly taken, however the team felt that it was necessary to ensure that we had a full 174 student education days for our program. Adding on days at the end of the year tends to be less effective because students are more focused on learning at the beginning of the year. Pam, and the Board, acknowledged that we have had more scheduling/ calendar changes in the past couple of years than is usual. It is hoped that with the consistency of our current administrative team the calendar will be more predictable for staff and families moving forward.

Shari, Board Secretary, will be responsible for sending a Board response to the Tryons regarding their email and concerns.

7. Prayer and meeting adjournment at 7:15 p.m.

Respectfully submitted,

Shari Nussdorfer, Board Secretary