

LANSING CHRISTIAN 2010-11 REGISTRATION PACKET

Dear LCS Families,

Great things are happening at LCS! We look forward to having you join us for the 2010-11 school year.

Contributions and Tuition

We desire that every family who wishes to send their children to Lansing Christian is able to do so. This is possible only when we support each other.

We are again offering multi-child grants to families who need them. If you are able to pay the **full tuition cost**, we ask you to do so. (Some families choose to “accept” a multi-child grant AND make a tax-deductible contribution in the same amount.)

We are asking you to prayerfully consider a tax-deductible contribution to off-set some of the costs for the 2010-11 school year. This is an alternative to higher tuition rates.

- Computer and technology enhancements – Donations to this category will allow us to update computers and purchase new technology.
- Secondary retreats – This donation would off-set some of the costs of this fall tradition.
- Tuition grants and scholarships – This is a gift of tuition to benefit LCS families who need tuition reduction.
- General Operating expenses —supplement annual tuition income.

Volunteer Hours

Volunteers are vital to LCS. Plus it's a great way to get to know other parents. The volunteer hour requirements are a minimum of 20 hours per family or 10 hours per family for pre-school only families. We are providing the opportunity for families to opt out of the hours requirement for a **\$400 contribution** (or \$200 contribution for pre-school only families).

Additional Information Requested

This year we are requesting your child's birth date and race. This is a result of government reporting requirements for a school entity and information needed for *Skyward's* student data system.

Registration

We expect that some of the grades will be full and enrollment will be "capped." To be sure that your child is able to attend Lansing Christian, it is in your best interest to **enroll early**. Your spot cannot be guaranteed after **March 15, 2010**. All registration fees and prepayments (deposits) are nonrefundable. The tuition prepayment will be applied to the 2010-11 tuition bill. .

Registration Checklist

1. Complete the Reenrollment Registration Contract and return it to the Main Office with the registration fee by March 8th for early registration rates.
2. Check “How to reduce your Tuition” information listed on the Lansing Christian School website (www.lansingchristianschool.org/admissions/registration/) This includes information and links regarding: Annual Tuition Scholarships, Excel and Bravo scholarships, TRIP program, Family Referrals Awards of \$350, Ministry Scholarships of 15%, and MSU and Lugnuts Concession opportunities. The first scholarship deadline is **April 23, 2010**. All scholarships awards require applications to be completed.
3. Receive invoice from FACTS Management Company in June (www.factspayment.com) and select payment plan.

Office Use Only

____ entered in FRP ____ Skyward
____ entered in excel ____ FACTS/excel

Date paid _____

Amount _____

Check # _____

Initials _____

LANSING CHRISTIAN 2010-11 REGISTRATION CONTRACT

Please complete the entire form and return to the Main Office with the registration fee made payable to LCS

School Registration Fees per Family (Non-refundable)		
<input type="checkbox"/> Early Registration	Feb 18 to March 8th	\$50 Registration fee + \$100 tuition prepayment = \$150
<input type="checkbox"/> "On-time" Registration	March 9 to March 31st	\$150 Registration fee + \$100 tuition prepayment = \$250
<input type="checkbox"/> Late Registration	After March 31st	\$250 Registration fee + \$100 tuition prepayment = \$350
<input type="checkbox"/> New Family		\$150 Registration fee + \$100 tuition prepayment = \$250

Day Care Registration Fees per Family (Non-refundable)	
<input type="checkbox"/> Little Pilgrims Daycare Registration	\$50 Registration fee
Days you expect to use Little Pilgrims	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday
<input type="checkbox"/> Junior Pilgrims Afterschool Registration	\$25 Registration fee
Days you expect to use Junior Pilgrims	<input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday

Parent/Guardian Contact Information

Father/Guardian

Last Name _____

First Name _____

Street Address _____

City _____

State _____ Zip _____

Mother/Guardian

Last Name _____

First Name _____

Street Address _____

City _____

State _____ Zip _____

Please check preferred contact phone number & email address (can check more than one)

Email _____

Home Phone _____

Cell Phone _____

Alumni? YES NO Year graduated _____

Date of Birth _____ Marital status _____

Business Phone _____

Employer/Position _____

Church Affiliation/Pastor _____

Email _____

Home Phone _____

Cell Phone _____

Alumni? YES NO Year graduated _____

Date of Birth _____ Marital status _____

Business Phone _____

Employer/Position _____

Church Affiliation/Pastor _____

Student Information

Current LCS families enrolling new students for the 10-11 school year may find and complete applications for those new students in the Main Office. Write "NEW" beside the name of each new student below.

Please pick the race that best describes your child

Name of Child _____ **2010-11 Grade** _____ **Birthdate** _____

Child Race

- American Indian or Alaska native
 Pacific Islander
 Black or African American
 Asian
 Arab
 Caucasian
 Hispanic
 Others

Name of Child _____ **2010-11 Grade** _____ **Birthdate** _____

Child Race

- American Indian or Alaska native
 Pacific Islander
 Black or African American
 Asian
 Arab
 Caucasian
 Hispanic
 Others

Name of Child _____ **2010-11 Grade** _____ **Birthdate** _____

Child Race

- American Indian or Alaska native
 Pacific Islander
 Black or African American
 Asian
 Arab
 Caucasian
 Hispanic
 Others

Name of Child _____ **2010-11 Grade** _____ **Birthdate** _____

Child Race

- American Indian or Alaska native
 Pacific Islander
 Black or African American
 Asian
 Arab
 Caucasian
 Hispanic
 Others

Notice of Nondiscriminatory Policy

Lansing Christian School admits students of any race, color, and national and ethnic origin to all the rights, privileges, programs, and activities made available to students at the school. It does not discriminate on the basis of race, color, or national or ethnic origin in the administration of its educational policies, admissions policies, tuition assistance, athletics, or any other school-administered programs or hiring practices.



Tuition Reduction Opportunities

LCS offers multiple programs to help families offset the cost of tuition.

Referral Discounts

If you refer a family to Lansing Christian and they enroll a full-time student (this would exclude preschool and part-time kindergarten), you will receive a \$350 discount on your oldest child's tuition for one year beginning when the new family has been at LCS for a full semester. Forms to request this discount are available on LCS's website or in the main office.

Tuition Reduction Incentive Program (T.R.I.P.)

TRIP is a volunteer run school program in which families purchase certificates through Lansing Christian to shop at major grocery and retail stores. The stores sell the certificates to the school at a discount through a representative. The school sells the certificates at face value to participating families and credits the participating family's tuition account with the profit. More information is available online or contact Crystal by phone (517 879-1713, 517 879-1713) or email ckinnas@cablespeed.com. To sign up for the T.R.I.P. program, complete the [registration form](#)

MSU Concessions

LCS families can earn money by running a concession stand at MSU Football and Men's Basketball games. This is a great opportunity for LCS to be out in the community and also gives parents and students a chance to earn money for class trips, tuition and LCS sponsored mission trips. While working at these games is open to any LCS family, preference will be given to high school families to work. Contact Randy via email (randy@southlife.org) to sign up to work and indicate 1) which games you would like to work and 2) what family members will be working. You will then receive an email back confirming the workers and times. The majority of workers in our stand must be over 16.

Lugnuts Games

LCS families have the opportunity to work Lansing Lugnuts games. All monies earned will be paid to LCS and LCS will distribute those earnings to student accounts according to time worked. The monies are to be used for activities within LCS (class trips, tuition or other school-related costs and fees). Any family member can work the Lugnuts games as long as they meet the minimum age requirements. The more workers each family has the more money they earn. To sign up, Please email Connie Kern at lcslugnuts@yahoo.com. Each worker will earn \$30 per game & must be a minimum of 16 years or older. Work time is approximately 4 hours

Scholarships

Annual Tuition Scholarships: Tuition Scholarships are available for families who are committed to Christian education and are in need of financial assistance to attend or continue at Lansing Christian. Apply for the Annual Tuition Scholarships with the FACTS Grant and Aid Application online at www.factstuitionaid.com or complete the paper copy, available in the LCS Main Office, no later than April 23, 2010. In addition to completing the FACTS Grant and Aid Application, we are asking that those interested in a Tuition Scholarship complete the one page Scholarship Application Addendum, available online at LCS's website.

Bravo and Cultivation of Excellence Scholarships: These scholarships are awarded annually based on student qualities and abilities plus financial need. Students must apply for these scholarships and will be able to find the forms online at LCS's website along with application deadline information. LCS awarded over 40 scholarships for the 2009-10 school year. Families must also complete the FACTS application to qualify.

Ministry Scholarship: Ministry Scholarships are available to families in which one or both guardian are ordained and in full-time church ministry. This scholarship provides a 15% tuition discount. To use this scholarship, complete the Ministry Scholarship Applications available in the LCS Main Office.

2010-11 Grandparent Contact Information

Grandparents are kept abreast of LCS events designed for them or at which they are welcome. We also keep our grandparents informed about Development opportunities throughout the year. Please If this is not enough space, you may include another page with their information.

Parent/Guardian Name(s) _____

Student Name(s) _____

All our information is the same as last year.

Grandparent Name(s) _____

Maternal Grandparent(s) Paternal Grandparent(s)

Email _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

May we contact this grandparent regarding volunteer opportunities? YES NO

Grandparent Name(s) _____

Maternal Grandparent(s) Paternal Grandparent(s)

Email _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

May we contact this grandparent regarding volunteer opportunities? YES NO

Grandparent Name(s) _____

Maternal Grandparent(s) Paternal Grandparent(s)

Email _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

May we contact this grandparent regarding volunteer opportunities? YES NO

Grandparent Name(s) _____

Maternal Grandparent(s) Paternal Grandparent(s)

Email _____

Street Address _____ Phone _____

City _____ State _____ Zip _____

May we contact this grandparent regarding volunteer opportunities? YES NO

Volunteer Commitment

The areas listed below are only a few examples of the many available volunteer opportunities so your area of preference may not be listed here. Feel free to submit an additional page for a detailed explanation. Contact will be made on an "as needed" basis.

Dates/ Times Available:

Father/Guardian Days Weekends Nights Other _____

Mother/Guardian Days Weekends Nights Other _____

Opportunities : Indicate the area(s) of interest below with "F" for father/guardian and "M" for mother/guardian.

Athletic	Classroom Help	Administrative Help
<input type="checkbox"/> Booster <input type="checkbox"/> Coaching Sport _____ Grade/level _____ <input type="checkbox"/> Concessions/Ticket Sales <input type="checkbox"/> Scorekeeping/Timekeeping <input type="checkbox"/> Team parent <input type="checkbox"/> Other	<input type="checkbox"/> Misc. Classroom Help* Grade _____ <input type="checkbox"/> Tutoring Grade _____ <input type="checkbox"/> Aide <input type="checkbox"/> Class Parties <input type="checkbox"/> Libraries <input type="checkbox"/> Other	<input type="checkbox"/> Database Management <input type="checkbox"/> Data Entry <input type="checkbox"/> Filing/Office Help* <input type="checkbox"/> Graphic Design <input type="checkbox"/> Mailings <input type="checkbox"/> Grant Writing <input type="checkbox"/> Web designer <input type="checkbox"/> Writing/editor <input type="checkbox"/> Photographer <input type="checkbox"/> Other
Extra Curricular	Fine Arts	Grounds
<input type="checkbox"/> Hot lunch helpers* <input type="checkbox"/> Spirit Week <input type="checkbox"/> Picture Parents <input type="checkbox"/> Market Day* <input type="checkbox"/> Recess* <input type="checkbox"/> Other	<input type="checkbox"/> HS Musical/Play <input type="checkbox"/> Kids Chorus (Elementary) <input type="checkbox"/> Piano Accompanist <input type="checkbox"/> Volunteer Coordinator <input type="checkbox"/> Marketing/Communication <input type="checkbox"/> Videographer <input type="checkbox"/> Sound System <input type="checkbox"/> Other	<input type="checkbox"/> Flower Beds <input type="checkbox"/> Landscaping <input type="checkbox"/> Lawn Work* <input type="checkbox"/> Asphalt/Concrete work <input type="checkbox"/> Athletic Field Upkeep* <input type="checkbox"/> Other
Maintenance	Medical	Special Events/Committees
<i>Please indicate if you have experience or licensure.</i> <input type="checkbox"/> Carpentry/Roofing <input type="checkbox"/> Carpet cleaning <input type="checkbox"/> Electrical <input type="checkbox"/> Floor maintenance <input type="checkbox"/> General cleaning <input type="checkbox"/> Mechanical work (buses) <input type="checkbox"/> Painting <input type="checkbox"/> Plumbing <input type="checkbox"/> Summer help <input type="checkbox"/> Driver/errand runner <input type="checkbox"/> Heating and Air <input type="checkbox"/> Other	<i>Please indicate if you have certification or licensure.</i> <input type="checkbox"/> Lifeguard <input type="checkbox"/> Nurse <input type="checkbox"/> Paramedic <input type="checkbox"/> Physician <input type="checkbox"/> Other <div style="background-color: #cccccc; text-align: center; padding: 2px;">Hidden Treasures (Thrift Store)</div> <input type="checkbox"/> Sorting <input type="checkbox"/> Cashier <input type="checkbox"/> Sales floor <input type="checkbox"/> Home décor	<input type="checkbox"/> Alumni events <input type="checkbox"/> Auction/Charity events <input type="checkbox"/> Baking for special events <input type="checkbox"/> Chapel speaker <input type="checkbox"/> Fall Festival <input type="checkbox"/> Golf outing <input type="checkbox"/> Grandparent's Day <input type="checkbox"/> Spring Fling <input type="checkbox"/> Moms' in Touch* <input type="checkbox"/> Other events as needed <input type="checkbox"/> Pastors' breakfast <input type="checkbox"/> Church liaison <input type="checkbox"/> TRIP <input type="checkbox"/> Other

**If you wish to volunteer for one of these areas it would be helpful if you could commit to volunteering weekly or bi-weekly.*

2010-11 Tuition Calculation

Tuition rates include class dues, fine arts and athletics, textbook costs, and preschool through 8th grade field trips.

<i>Grade Entering</i>	<i>Tuition</i>	<i>Number of Children</i>	<i>Total</i>
Preschool 3s (2 half days-3 hours) <input type="checkbox"/> am <input type="checkbox"/> pm	\$990	times _____ equals	\$ _____
Preschool 4s (3 half days- 3 hours) <input type="checkbox"/> am <input type="checkbox"/> pm	\$1,287	times _____ equals	\$ _____
Kindergarten Every Other Day (KEOD)	\$3,440	times _____ equals	\$ _____
Kindergarten Every Day & Grades 1-5	\$5,695	times _____ equals	\$ _____
Grades 6-8	\$6,525	times _____ equals	\$ _____
Grades 9-12	\$6,995	times _____ equals	\$ _____
<i>TUITION TOTAL</i>			<i>\$</i> _____

Tax Deductible Contributions

- Volunteer Contribution in lieu of required 20 volunteer hours per family per school year I am contributing \$400 (or \$200 for pre-school only families). \$ _____
 - Computer and technology enhancements (\$50 per child) \$ _____
 - Secondary retreat (\$100 per child) \$ _____
 - Contribution for tuition grants (grants range from \$800-\$6,000, see below) \$ _____
 - General operating expenses- supplement tuition income \$ _____
- CONTRIBUTIONS TOTAL*** ***\$*** _____

Optional Multi Child Tuition Grant

Available for families with 2 or more children attending LCS full-time (FT), including KEOD.

Will you be in need of this grant? YES NO

If "YES" please check the appropriate box for the number of children you are enrolling for the 2010-11 school year (excluding preschool students). If "NO" skip to this section.

- 1 FT Student and 1 KEOD Student = \$800 Grant 2 FT Students = \$1,300 Grant
- 2 FT Students and 1 KEOD Student = \$2,100 Grant 3 FT Students = \$3,700 Grant
- 3 FT Students and 1 KEOD Student = \$4,500 Grant 4 FT Students = \$6,000 Grant
- 5 FT Students or more = \$7,200 + an add'l \$1,200 per student over 5

MULTI CHILD TUITION GRANT ***\$*** (_____) _____

TOTAL FINANCIAL COMMITMENT ***\$*** _____

2010-11 Tuition Commitment

Person(s) responsible for tuition is/are same as guardian? YES NO

If "YES" skip this section. If "NO", complete below.

Last Name _____ First Name _____

Street Address _____ Home Phone _____

City _____ State _____ Zip _____

Cell Phone _____ Email _____

Business Phone _____ Relationship _____

Payment

Total financial commitment will be invoiced by **FACTS** in June of 2010. When the invoice is received, payment arrangements need to be made with **FACTS** at www.factspayment.com by July 1 to avoid late fees. Instructions on how to set up the payment options are included on the **FACTS** invoice and **FACTS** website.

Payment Options that will be available for 2010-2011

- Annual Payment. 2% Discount if payment received by July 1. *Payment methods include Automatic Bank Payment (ACH), Credit Card, or Personal Check.*
- Semi-Annual Payment. *Payment methods include Automatic Bank Payment (ACH), Credit Card, or Personal Check (setup the plan with FACTS).*
- Monthly Payment. *Payment methods include Automatic Bank Payment (ACH) or Credit Card only.*
10 Month (starting September 5) 11 Month (starting August 5th or 20th) 12 Month (starting July 5th or 20th)

Note: Credit card payments will include a 2.5% convenience fee.

- If registering after **August 9, 2010** additional prepayment of 10% of tuition will be necessary before start of school due to timing of invoices.

Registration Contract

We (I) understand our (my) financial obligation for the 2010-11 school year is \$ _____ ("Financial Commitment" on bottom of page 7). We (I) agree to pay this amount subject to reaching agreement on financial aid and applicable grants and discounts. We (I) understand that our (my) tuition account must be current and payment arrangements must be made with FACTS Management Company by our (my) child's (children's) first day of school in order for our (my) child(ren) to attend Lansing Christian School. Our (my) account must remain current for our (my) child(ren) to remain enrolled. We understand that if we withdraw early tuition will be calculated thru the current semester the student is attending. We (I) agree to volunteer the required minimum of 20 hours per family (10 hours preschool only) or to contribute \$400 (\$200 preschool only) in lieu of those volunteer hours. We understand that LCS may perform background checks of volunteers in the school. We (I) understand that our child's (children's) image may be used by LCS in informational or promotional materials. We (I) also understand the Board of Education reserves the right to change the tuition schedule at any time for the purpose of maintaining a balanced budget. This agreement is subject the binding arbitration agreement that is set forth on page 9 of this contract. We (I) read and understood this arbitration agreement and agree to be bound by its terms.

Signature of Person(s) Responsible for Tuition

Date

2010-11 Binding Arbitration Agreement

The parties to this agreement believe that the Bible commands them to make every effort to live at peace and to resolve disputes with each other, or within the Christian community, in conformity with the biblical instructions of 1 Corinthians 6:1-8, Matthew 5:23-24, and Matthew 18:15-20. Therefore, to the extent any claim or dispute arising out of, or related to, this contract, cannot be resolved by and between the parties themselves, such dispute shall be submitted to and settled by binding arbitration.

Arbitration procedures may be commenced by any party. Arbitration procedures shall be commenced by sending the opposing party, via First Class U.S. Mail, a written demand for arbitration ("Arbitration Demand"). The parties shall endeavor to mutually agree to the appointment of a single, independent Christian arbitrator. If a single Christian arbitrator cannot be agreed upon within 21 days of the mailing of the Arbitration Demand, each party shall have 7 days to appoint a Christian arbitrator that is licensed to practice law in the state of Michigan. A party's appointment of a Christian arbitrator shall be made by sending written notice of appointment to the opposing party via First Class U.S. Mail. In the event a party fails to appoint an arbitrator within this 7 day period, the matter shall proceed to arbitration before the party of 3 arbitrators. The arbitration shall be conducted in Ingham County, Michigan upon a date and location determined by the arbitrator(s). The arbitrator(s) shall apply Michigan law and resolve any and all controversies in accordance with Michigan Law. The arbitrator(s) shall issue a written award ("Award") that shall be final, binding, and non-appealable. The Award may be entered and enforced in any court of competent jurisdiction.

Each party shall pay fees and expenses of their own counsel and any arbitrator they appoint. Additional fees and expenses, including arbitrator and forum fees, shall be equally borne by the parties. This notwithstanding, the arbitrator(s) shall have the direction to award the prevailing party (as determined by the arbitrator(s)) all costs and expenses, including but not limited to attorney fees, incurred in enforcing its rights under the arbitration process, and such costs and expenses may be included in the Award.

All state law claims shall be governed by Michigan law and proceeding conducted hereunder shall be deemed an arbitration proceeding subject to Michigan Arbitration Act, MCL 600.5001 et seq., and MCR 3.602.

Arbitration shall be the sole remedy for any controversy or claim arising out of, or related to, this Tuition Contract and the parties expressly waive their rights to file lawsuits against one another in any civil court for such dispute, except to enforce an Award.

I (we) understand that this agreement contains a binding arbitration provision which requires that I (we) give up rights to trial by jury. Similarly, Lansing Christian School also gives up its rights to trial by jury.