

School Drill Documentation

Type of Drill	Number/Schedule
Fire	Five drills – Three must be completed by December 1
Tornado	Two drills – One must be completed in March
Safety/Security	Three drills – One must be completed prior to December 1 and one after January 1 <ul style="list-style-type: none"> One drill shall include security measures that are appropriate to an emergency, such as the release of a hazardous material. One drill shall include security measures of a potentially dangerous individual on or near the school premises. Seek input from the administration of the school and local public safety on the nature of the drill.

Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students are gathered but not in classrooms.

School: Lansing Christian School Principal: Ryan Botsen
 Date of drill: 11-5-25 Number of students: 311 Number of Staff: 35
 Time initiated: 10:15 a.m. p.m. Time concluded 10:20 a.m. p.m.

Situation at Start of the Drill (Check the appropriate box)			
<input type="checkbox"/> Before school	<input checked="" type="checkbox"/> During class time	<input type="checkbox"/> Passing time	<input type="checkbox"/> Recess
<input type="checkbox"/> Lunch time	<input type="checkbox"/> Assembly	<input type="checkbox"/> After school	<input type="checkbox"/> Other:

Remarks:

This report is for: (check box next to applicable drill)
 Fire drill number 1 2 3 4 5 for the 2025-2026 school year
 Tornado drill number 1 2 for the _____ school year
 Safety/Security drill number 1 2 3 for the _____ school year

Name of person conducting drill: Dr. Jeremy Zajack

Title of person conducting drill: Head of School

Signature or person conducting drill: [Signature] Date: 11-5-2025

If the drill was coordinated with agencies such as law enforcement, fire department, or emergency management, list the agency, official's name, and title.

Agency: _____ Name: _____ Title: _____
 Agency: _____ Name: _____ Title: _____
 Agency: _____ Name: _____ Title: _____

*Must post on the school's website within 30 days after completing the drill.
 The form must be maintained on the school website for at least three years.*

SCHOOL FIRE, TORNADO AND SECURITY REPORT
DELHI TOWNSHIP FIRE DEPT.

Fire Inspection Division

2074 Aurelius Rd.
Holt, MI 48842

Phone: 694.3327
Fax: 699.3879

SCHOOL: Lansing Christian School

DATE: 11-5-25

FIRE DRILL: 1 2 (3) 4 5 TORNADO DRILL: 1 2 SECURITY LOCKDOWN DRILL: 1 2 3

DATE OF DRILL: Mon. (Tués.) Weds. Thurs. Fri.

11/5/25

EXACT TIME OF DRILL: 10:15 AM PM

GENERAL WEATHER CONDITIONS: Cloudy, slight wind

TYPE OF DRILL: Regular Fire Drill Blocked Exit Drill

Tornado Drill Security Drill

EXACT TIME REQUIRED TO EVACUATE BUILDING: 5 Minutes 0 Seconds

NUMBER OF STUDENTS EVACUATED: 311

WAS BUILDING COMPLETELY EVACUATED: Yes No

DISCIPLINE WITHIN THE BUILDING: _____

DISCIPLINE OUTSIDE THE BUILDING: _____

PHASE OF DRILL MOST IN NEED OF IMPROVEMENT: _____

PHASE OF DRILL BEST EXECUTED: _____

ADDITIONAL COMMENTS: _____

[Signature]
Signature of Person Conducting Drill

[Signature]
Principal's Signature

[Signature]
Position

11/5/25
Date

*5 FIRE DRILLS WITH 3 DRILLS BEING CONDUCTED BY DECEMBER 1

*2 TORNADO DRILLS WITH 1 DRILL BEING CONDUCTED IN MARCH

*3 SECURITY DRILLS WITH 1 DRILL BEING CONDUCTED BY DECEMBER 1, AND 1 DRILL BEING CONDUCTED AFTER JANUARY 1